ACS|31/08/2026|CONVENZIONI 4

Letter of Intent
Intention to Negotiate and Enter into a Cooperation Agreement

Between:

International Tracing Service/Arolsen Archives, Große Allee 5-9, Bad Arolsen, Germany, represented by Moritz Wein
– hereinafter referred to as **"Party A"** –

and

the Central State Archives of Rome (Archivio centrale dello Stato), represented by its Superintendent, Dr Gabriele Capone, Piazzale degli Archivi, 27, 00144 Rome RM – Italy (hereinafter referred to as "ACS")
– hereinafter referred to as **"Party B"** –

1. Purpose of this Letter of Intent
The Parties named above hereby express their mutual, non-binding intention to explore, negotiate, and ultimately conclude a Cooperation Agreement (hereinafter the "Agreement") concerning the following subject matter: the description, indexing, extraction, alignment of the selected metadata and integration into the Arolsen Archives database of metadata, names, and places contained in documents relating to Nazi-fascist persecution preserved at the Central State Archives, in particular the archival series Prisoners of War of the Royal Italian Army of the Second World War (ID 5674) and Italian Military Internees (IMI) (ID 5746), and the mutual provision and online publication of the resulting data.

2. Intended Scope of Cooperation
The parties intend to negotiate an agreement that may address, inter alia, the following areas:
– provision of digital copies of selected archival holdings;
– archival description, metadata enrichment, and indexing of selected information, including crowdsourced indexing via the #everynamecounts campaign;
– integration of digital metadata and possibly images or links into the parties' databases and online platforms, with appropriate attribution of the source institution;
– exchange and mutual free use of the data resulting from the cooperation;
– not to disclose to third parties for profit-making purposes the results of the above-mentioned activities;
– rights of use and data protection in accordance with the applicable legal frameworks;

3. Non-Binding Nature
This Letter of Intent is non-binding and does not constitute a legally enforceable agreement or obligation. Neither Party shall be obligated to negotiate, conclude, or execute any agreement as a result of this document. No rights or obligations of any nature whatsoever arise from this Letter of Intent.

4. Confidentiality

The parties agree to treat the content of this Letter of Intent and any information exchanged during the negotiation process as confidential and not to disclose it to third Parties without prior written consent, unless required by statues of the involved organisations, such as information about this agreement to the International Commission of the ITS.

5. Next Steps

The parties intend to commence negotiations with the aim of concluding a binding Cooperation Agreement by December 2026. The first working session is tentatively planned for September 2026.

Signatures

For Party A:

Moritz Wein
International Tracing Service

Place & Date:
Bad Arolsen, 17.08.26

For Party B:

Gabriele Capone
Central State Archives of Rome

Place & Date:
Roma, 31.08.2026